



JOB DESCRIPTION

Job Title: Project Manager
Short Term Objective: Support the establishment and stabilization of new engine type program
Long Term Objective: Development for leadership with Lufthansa Technik company in USA
Department: Mobile Engine Services
Reports to: Manager of New Programs

Summary:

BizJet is searching for bright, ambitious, organized, teachable, high-potential team players to be mentored by experienced Project Manager and Leader. From the beginning, Junior Project Managers will be involved in dynamic and complex project planning and implementation, working with a mentor and closely with production, customer service, quality inspectors and managers. Successful Junior Project Managers will be trained and given opportunity to grow with management experience in various environments and remotely in Lufthansa Technik USA.

Essential Functions and Key Responsibilities:

- Responsible for creating and maintaining plans and schedules for aircraft engine projects. This includes existing engine types as well as upcoming models
- Must be able to anticipate obstacles, perform risk analysis, and coordinate risk minimization measures as necessary
- Able to communicate project related information to the core team and upper management.
- Must be willing to dig for answers that are difficult to find and display a natural curiosity for business operations
- Able to integrate as a team member in both white and blue collar environments.
- Comply with all company policies and procedures and safety requirements
- Provide project management support in the assigned engine projects.
- Able to perform the duties as assigned, positively engage the BizJet team, and not invite drama to the position or the organization
- Performs other duties as assigned by Project Manager Director.

Supervisory Responsibilities:

- None

Qualifications:

- Bachelor's degree with project management experience (either extensive academic experience or 3-5 years of practical, job experience).
- Time Management: ability to organize and manage multiple priorities.
- Problem analysis and problem resolution at both a strategic and a functional level.
- Strong customer orientation. Understanding of cultural differences in foreign countries.
- Excellent interpersonal and communication skills.
- Strong team player.
- Commitment to company values and ethics.
- Strong computer proficiency, especially MS Office, MS Project.
- Experience in AS9100 environment preferred.

Physical/Work Environment:

While performing duties of job, employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk and hear. Employee must occasionally lift and/or move. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. May be exposed to hazardous chemicals. Work around machinery with moving parts. The noise level in the work environment typically ranges from light to moderate.